

MINUTES OF VILLAGE BOARD MEETING

December 2, 2019

The meeting of the Village Board of the Village of Slinger was called to order by President Brandt at the Slinger Municipal Building located at 300 Slinger Road, Slinger, WI, at 6:00 PM on Monday, December 2, 2019 in accordance with the notice of meeting delivered to the members on Wednesday November 27, 2019.

1. Roll Call:

	<u>Present</u>	<u>Absent</u>
Russell Brandt, President	x	
Jeff Behrend	x	
Lee Fredericks	x	
Rick Gundrum	x	
Rick Kohl	x	
Dean Otte	x	
Marlyss Thiel	x	
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Also Present:

Village Administrator Margaret Wilber, Village Engineer Jim Haggerty, Public Works and Forestry Superintendent Jon Flasch, Village Clerk Tammy Tennies and Police Chief Dean Schmidt

President Brandt informed the members present that the open meeting law had been complied with in connection with the meeting. Notice of the meeting was sent to all who requested same and posted in three public locations.

2. Consent Agenda

A. Minutes

1. 11-18-19 Minutes DRAFT

B. Vouchers

1. Dec 2, 2019 Voucher Report

2. October 2019 Bank Balances

Motion Board Member Behrend/Board Member Thiel to approve the minutes of 11-18-19 and Pre-authorized checks #50410-50467 in the amount of \$865,548.09; On-line payments #191125001-191120561 in the amount of \$363,237.42 and Payroll checks #191115001-191115056 in the amount of \$53,113.80 and #191129001-191129062 in the amount of \$58,787.34; Passed

C. Committee Reports

3. Appearances and Possible Action Thereon

A. Public Comments –None

4. Unfinished Business and Action Thereon

A. Museum Startup Costs

Administrator Wilber reminded the Board that when they approved the creation of a budget item for funding the lease of the Schleisingerville to Slinger Historical Museum, there was also discussion about the possibility of an additional one-time donation to help offset some of the organization's startup costs.

Mr. Tom Lehn, President of the Schleisingerville to Slinger Historical Museum, was present to discussed the breakdown of the items the group came up with for startup, which totaled approximately \$28,000.

Trustee Kohl discussed a donation for some but not all of the startup needs. After further discussion, the Board agreed to \$15,000 for a donation for startup costs.

Discussion was held on the group requesting funding from the Rotary. Board members also suggested that the group contact the High School to see if they could help with some of the projects to reduce costs.

Motion Board Member Gundrum/Board Member Fredericks to approve a donation in the amount of \$15,000 for startup costs for the Schlesisingerville to Slinger Historical Museum; Passed

5. Public Hearings

A. Vacation of a Portion of Oak Street

Administrator Wilber read the public hearing notice and stated that no comments were received.

President Brandt opened the public hearing at 6:19pm and there being no comment, the hearing was closed at 6:20pm.

Administrator Wilber noted that the public hearing is another step in the long process of vacating a street.

6. New Business and Action Thereon

A. Resolutions

1. 10-02-2019 Vacation of a Portion of Oak Street

Administrator Wilber stated that Resolution 10-02-2019 will clean up mapping issues in the Oak St. area.

Motion Board Member Otte/Board Member Gundrum to approve Resolution 10-02-2019; Passed

2. 12-01-2019 2020 Fees & Charges

Administrator Wilber noted that most of the fee changes are associated with the impact fees that were approved earlier this year, but there are a couple of other changes that staff would like the Board to consider. She explained that staff has reviewed the fees for a comprehensive plan and zoning amendments and for extra-territorial land division reviews and is suggesting a reduction in the fees. She stated that most applicants ask for a comp plan and zoning amendment at the same time and staff time and preparation required is significantly reduced which would justify a combination fee of \$500, a decrease from the current \$800 charge. As for the reduction of the extra-territorial land division review, a lot of the work, like filing and recording, is done by the applicant and a fee reduction to \$500 from the current \$655 would be appropriate.

Motion Board Member Kohl/Board Member Fredericks to approve Resolution 12-01-2019 as presented; Passed

3. 12-02-2019 Transfer of Parcel #V5-009100A

Administrator Wilber stated that the resolution would clear up some property rights. She noted that in 1995 there were two parcels that were to be deeded to neighboring properties, yet for some reason the subject property, a small triangle-shaped parcel #V5-009100A, remained under the Village ownership. Administrator Wilber stated that the Village has not taken active ownership of the subject parcel and it has been determined that deeding the parcel over to the neighboring property would allow uncertain and illogical property rights to be clarified.

Motion Board Member Otte/Board Member Thiel to approve Resolution 12-02-2019 and the quit claim deed; Passed

4. 12-03-2019 Transfer of Real Estate

Administrator Wilber stated that in the course of vacating a portion of Oak St. a gap in the mapping of an adjacent property was discovered and found to be listed as belonging to the Village. She noted that the Village has not taken active ownership of this partial parcel identified as “all that part of Lot 8, described as a 60’ by 60’ wide gap in the Village of Slinger tax parcel map, adjoining Outlot 59 and Lot 9 in Block 6 of Addition to Village of Slinger First Addition, being part of the Southeast 1/4 of Section 18, Township 10 North, Range 19 East, Village of Slinger, Washington County, Wisconsin, lying West of the Westerly line of the Wisconsin Central Limited railway right of way line (aka Canadian National Railroad), and Northeasterly of James Street/Hartford Road right of way line” and deeding the partial parcel over to the neighboring property owner would allow uncertain and illogical property rights to be clarified and resolved.

Motion Board Member Fredericks/Board Member Otte to approve Resolution 12-03-2019 and the quit claim deed; Passed

B. Licenses and Permits

1. Fireworks Permit - Little Switzerland

Motion Board Member Gundrum/Board Member Otte to approve the fireworks permit for Little Switzerland for 12-31-2019; Passed

2. Bartender License - Edith Castro

Chief Schmidt stated that there are no issues with this application.

Motion Board Member Gundrum/Board Member Kohl to approve the bartender license for Edith Castro pending all paperwork and fees are submitted; Passed

C. Review and Action

1. Approval of 2020-2021 Poll workers

Clerk Tennies stated that lists from the Democrat and Republican parties were received and all names submitted by the parties are listed on the agenda.

Motion Board Member Fredericks/Board Member Otte to approve the 2020-2021 list of poll workers; Passed

2. Organization Chart Revision

Administrator Wilber stated that the organizational chart needs some clarification. She explained that since the creation of the superintendent positions, which are listed to report to the Engineer/Director of Public Works, they have actually reported to the Village Administrator. Administrator Wilber noted there is a significant amount of overlap among the positions of Village Engineer/Director of Public Works and the two Superintendents, but the organizational chart would be more accurate to show the Superintendent positions reporting directly to the Village Administrator. She noted that there would not be a reduction in duties, just clarification.

Motion Board Member Otte/Board Member Thiel to approve the organizational chart revision; Passed

3. Designation of WPPI Director

Administrator Wilber stated that since Administrator Balcom is no longer with the Village and she represented Slinger Utilities on the WPPI Energy Board of Directors, a new representative will need to be appointed.

It was noted that the Administrator is to be appointed to the WPPI Board and Engineer Haggerty will remain the alternate.

Motion Board Member Otte/Board Member Thiel to approve designating Administrator Wilber as the Slinger Utilities Director on the WPPI Energy Board of Directors; Passed

4. Planning & Zoning Request for Proposal

Administrator Wilber stated that Planner Marchek has indicated that he intends to retire in 2020. She noted that Planner Marchek has helped in creating a request for proposal (RFP), so that the Village can prepare ahead of time for his retirement.

Trustee Fredericks noted that the draft RFP addresses both individuals and firm in the beginning of the document, but then focuses only on firms towards the end. He asked that the language be revised to include both individuals and firms throughout the whole document.

Staff will work on revising the RFP to and bring back to the Board at the December 16, 2019 meeting.

5. Detective/Investigator Job Description

Chief Schmidt discussed the Detective/Investigator job description with the Board. He reminded them that staff is looking to fill this position in 2020 and that this position is an assignment and that he can terminate or reassign the position as he deems necessary.

Discussion was held on the qualifications for this position.

Motion Board Member Behrend/Board Member Fredericks to approve the job description for the Detective/Investigator position; Passed

6. Certified Survey Map for property owner ADH Enterprises, LLC to create Lot 1 to integrate a portion of vacated Oak St. to accommodate expansion of Weld Fab Facilities

President Brandt noted that the Certified Survey Map has gone before the Planning Commission and was forwarded to the Board for consideration.

Motion Board Member Otte/Board Member Behrend to approve the Certified Survey Map for property owner ADH Enterprises, LLC to create Lot 1 to integrate a portion of vacated Oak St to accommodate expansion of Weld Fab facilities; Passed

7. Certified Survey Map for property owner DAH Enterprises, LLC to create Lots 2 and 3 to integrate a vacated public alley and a portion of vacated Oak St.

President Brandt noted that the Certified Survey Map has gone before the Planning Commission and was forwarded to the Board for consideration.

Motion Board Member Otte/Board Member Thiel to approve the Certified Survey Map for property owner DAH Enterprises, LLC to create Lots 2 and 3 to integrate a vacated public alley and a portion of vacated Oak St.; Passed

7. Ordinances

A. Ordinance 12-01-2019 - In the matter of an ordinance approving Amendment No. 5 to the Land Use Element of the Village's Comprehensive Plan for the vacant property known as Lot 3 in CSM No. 6773 which is 9.56 acres in area (requested by property owner Wangard Partners, Inc & Developer Dittmar Realty, Inc)

Trustee Otte introduced Ordinance 12-1-2019.

Motion Board Member Otte/Board Member Kohl to waive the 3 readings; Passed

Ordinance 12-1-2019 passed.

B. Ordinance 12-02-2019 - In the matter of an ordinance amending the Zoning Map of the Zoning Ordinance of the Village of Slinger, for the property known as Lot 3 in CSM 6773 which is 9.56 acres in area (requested by property owner Wangard Partners, Inc. and developer Dittmar Realty, Inc

Trustee Behrend introduced Ordinance 12-2-2019.

Motion Board Member Otte/Board Member Kohl to waive the 3 readings; Passed

Ordinance 12-2-2019 passed.

8. Communications and Possible Action Thereon

9. Staff Reports and Action Thereon

10. Closed Session

Go into closed session pursuant to State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

A roll call vote was taken and passed unanimously.

Motion Board Member Behrend/Board Member Kohl to go into closed session at 6:45 p.m. to include Administrator Wilber, Engineer Haggerty, Treasurer Knetzger and Clerk Tennes.; Passed

Motion Behrend/Thiel to return into open session at 7:18 p.m. No action was taken. A roll call vote was taken on this motion with the following results: Yea's: Brandt, Behrend, Gundrum, Fredericks, Thiel, Kohl, Otte; Nay's: None. Passed unanimously.

11. Adjourn

Motion Board Member Behrend/Board Member Gundrum to adjourn at 7:19pm; Passed

Approved By: _____
Russell Brandt

Drafted By: Tammy Tennes, Village Clerk